

ECO – LABELING PILOT PROJECT	VICFISH LTD P.O.BOX 1139 BUKOBA TANZANIA	CODE: EL 05A VERSION NO: 2 Annex 09
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**INTERNAL AUDIT REPORT**

NAME OF LANDING SITE: ..... DATE.....

- Catch Analysis Data per Boat per Trip:
- Monthly CAS:
- Registration of boats:
- Illegal gear usage:
- Illegal fishing activities:
- **Fairness and promptness of wages**
- **Availability of factory contacts for knowing fish price:**
- Usage of life jackets
- **Fire safety provisions and training**
- Mobile Health Care services:
- Emergency Transport availability:
- HIV/AIDS/STD Testing:
- Drinking water facility:
- Child Labour/Forced Labour:
- Eco-labeling office:
- BMU Performance:
- Toilets:
- Weighing Balances:
- Financial Services:
- Schooling:
- Display and Notices:

Inspected by: .....

Signature:.....

Verified by: .....

Signature.....

<b>ECO – LABELING PILOT PROJECT</b>	<b>VICFISH LTD P.O.BOX 1139 BUKOBA TANZANIA</b>	<b>CODE: EL 05B VERSION NO: 1 Annex 09</b>
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## INTERNAL AUDIT REPORT FOR SUPPLIER

DATE.....  
**Name of supplier** .....  
**Name of the Landing site** .....

### Interview

#### Documentation

- Full access to information : yes / no/ partly**
- Contract with Vicfish available? Yes / no**
- Contracts with collectors available? Yes / no**
- Contracts with fishermen? Yes /no**
- Landing documents from BMU available? Yes / no**
- BMU registration certification available? Yes /no**
- Emergency plan in case accidents, sickness, etc. available? Yes /no**
- Medical assistance on island documented? Yes / no**
- Daily catch data (per boat) available? Yes / no**
- Daily catch data of undersized fish (Nile perch) available? Yes / no**
- By-catch data (other species than Nile perch) available? Yes / no**
- Procurement slips from the factory available? Yes /no**
- Some boats fish on or transport non-eco labeled fish? Yes /no**
- If yes, how is the separation done? Satisfactory /doubtful /no separation**
- Dispatch of by catch and undersized fish according to regulation? Yes /no**
- Are there any closed area /seasons in this region? Yes /no**
- If yes: do fishermen respect these closed areas /seasons? Yes /no**
- Adequate waste disposal (nets, plastic bags, engine oils, etc.) Yes /no**
- Transparency of price to collectors and fishermen? Completely / not clear /none**
- Calibrated weighting scale available? Yes /no**
- Supplier has knowledge of the eco labeling / sustainable practices? Yes /no /partly**

### Observation

- Engine of boats: evidence of oil leakage of outboard engine? Yes /no**
- Any indication of illegal gears? No / yes**
- Housing conditions sufficient? Yes / no**
- Cold chain is uninterrupted? Yes /no**

Inspected by: .....

Signature:.....

Verified by: .....

Signature:.....

<b>ECO – LABELING PILOT PROJECT</b>	<b>VICFISH LTD P.O.BOX 1139 BUKOBA TANZANIA</b>	<b>CODE: EL 05C VERSION NO: 1 Annex 09</b>
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## INTERNAL AUDIT REPORT FOR COLLECTORS

DATE .....

**Name of the collector .....**

**Name of Landing site .....**

**Daily catch data (per boats) available yes / no**

**BMU registration certificate available yes / no**

**By –catch data (other than Nile perch) available yes /no**

**Some boats fish on non-eco labeled fish yes /no**

**If yes, how is the separation done satisfactory /doubtful /no separation**

**Dispatch of by –catch of under sized fish according to regulation yes /no.**

**Adequate waste disposal (nets, plastic bags .engine, oil, etc) yes / no**

**Transparency of price to the fishermen. (Completely /not clear /none.**

**Calibrated weighing scales available yes / no.**

**Has get knowledge of the eco labeling /sustainable practices.**

**Any indication of illegal gear no /yes .....**

**Adequate use of age of ICS yes / no.**

**Inspected by: .....**

**Signature:**

**Verified by: .....**

**Signature:**